

SUMMA UNIVERSITY

Doral, July 01, 2023

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ACADEMIC-ADMINISTRATIVE SERVICES

The following list of academic-administrative services applies from July 1, 2023 for all students enrolled at SUMMA University, without exception.

SUMMA University reserves the right to establish the cost of any other service not contemplated herein, also establishes that the fees may be increased without prior notice and be modified in accordance with the inflationary process of the United States.

No.	Service Description	Cost USD
1	Additional transcript in digital format	\$53.00
2	Additional Printed Transcript (For US) + Shipping	\$70.00
3	Additional printed transcript (Outside the U.S.) + Shipping	\$180.00
4	Additional transcript in digital format + Notarized + Apostilled	\$170.00
5	Additional printed transcript (For US) + Notarized + Apostilled + Shipping	\$220.00
6	Additional printed transcript (Outside the U.S.) + Notarized + Apostilled + Shipping	\$280.00
7	Certified copy of the academic degree in digital format	\$53.00
8	Certified copy of printed academic degree (For U.S.) + Shipping	\$70.00
9	Certified Copy of Printed Academic Degree (Outside the U.S.) + Shipping	\$180.00
10	Certified copy of the academic degree in digital format + Notarized + Apostilled	\$170.00
11	Certified copy of printed academic degree (For USA) + Notarized + Apostilled + Shipping	\$220.00
12	Certified copy of printed academic degree (Outside the U.S.) + Notarized + Apostilled + Shipping	\$280.00
13	Proof of studies in digital format	\$21.00
14	Printed proof of studies (For USA) + shipping	\$40.00
15	Printed Proof of Studies (Outside the U.S.) + Shipping	\$140.00

CONTACT
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Doral, FL 33166

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16	Notarization and Apostille of graduation documents in digital format (Certified copy of title and Official Transcript)	\$220.00
17	Notarization and Apostille of Graduation Documents (For USA) + Shipping	\$240.00
18	Notarization and Apostille of Graduation Documents (Outside the U.S.) + Shipping	\$360.00
19	Homologation Process of subjects for change of degree	\$446.00
20	Reconnection of the service of the academic platform from academic-financial causes.	\$40.00
21	Academic reactivation after withdrawal	\$80.00
22	Academic Degree Duplicate (For USA) + Shipping	\$280.00
23	Academic Degree Duplicate (Outside the U.S.) + Shipping	\$400.00
24	Administrative and management fees for Optional Modules	\$150.00
25	Administrative and management fees for Optional Modules: English course	\$40.00
26	First Academic Leveling of course	\$100.00
27	Second Academic Leveling by course or more	\$367.00
28	2nd Registration in Project Management Simulator	\$105.00
29	2nd Registration CERTIFICATION ISO Standard	\$200.00
30	2nd Registration Simulator MIX IDEAS	\$100.00
31	2nd Registration ISCEA CSCM Exam	\$200.00
32	2nd Registration Business Game Simulator	\$100.00
33	Application Fee (Reservation of place)	\$100.00
34	Graduation Fee	\$100.00
35	Credential Evaluation Procedure	\$142.00


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Campus Director



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